

# THE CENTER FOR NEW CHURCH DEVELOPMENT

*THE NORTH TEXAS CONFERENCE OF THE UNITED METHODIST CHURCH*

## **APPLICATION FOR STARTING A NEW CONGREGATION: MULTI-SITE MODEL (MOTHER/DAUGHTER OR EXTENSION CAMPUS)**

City/Town \_\_\_\_\_ District \_\_\_\_\_

Name of new project \_\_\_\_\_

Name of person submitting information \_\_\_\_\_

Email \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Date set to start this ministry: \_\_\_\_\_

### **MOTHER CHURCH**

What steps has the church taken to secure buy-in from the congregation?

\_\_\_\_\_  
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What group will be the target audience? \_\_\_\_\_

What will the projected target population be in 5 years? \_\_\_\_\_

What is the predominant ethnic group in the ministry area? \_\_\_\_\_

What is the ethnic group of the target population? \_\_\_\_\_

### **ENVISIONED CONGREGATION**

Does the Mother Church believe that:

- a. 225 adult attendees will make up the average weekly worship attendance within 3 years of the first service? \_\_\_\_\_ Yes \_\_\_\_\_ No
- b. There will be sufficient giving to financially support the congregation within three to five years? \_\_\_\_\_ Yes \_\_\_\_\_ No

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## **MEETING LOCATION**

Is there an available facility to accommodate 300 worshippers? \_\_\_\_\_ Yes \_\_\_\_\_ No

If no, describe the uniqueness of the targeted population that will require less space.

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Please describe the facility (school, storefront, theater, existing church or synagogue facilities, funeral home chapel, etc.) \_\_\_\_\_

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How many people from the church do you project will decide to be part of the new church?

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## **TARGETED POPULATION**

Describe briefly the community in which the congregation will be launched.

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Why does this community need a new local church?

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Describe briefly the target audience within this community.

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What is the numerical population within the prime ministry area?

(Use MissionInsite: FullInsite Report. Report must be attached.)

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What is the numerical target population within the prime ministry area?

(Use MissionInsite: FullInsite Report. Report must be attached.)

\_\_\_\_\_

Has a commitment for its use been secured?

Yes  No

Is there reasonable expectation that the congregation can remain at this

location for three to five years?

Yes  No

Is the meeting location within the area of the targeted population?

Yes  No

What is the address of the meeting location? (street address, city and zip code)

\_\_\_\_\_

Are the facilities available upon the appointment of the founding pastor?

Yes  No

Will the district need to renovate/refurbish the facilities?

Yes  No

# THE CENTER FOR NEW CHURCH DEVELOPMENT

## THE NORTH TEXAS CONFERENCE OF THE UNITED METHODIST CHURCH

Is the site at least five (5) miles from other United Methodist churches? \_\_\_\_\_ Yes \_\_\_\_\_ No

If not, why is this congregation being launched?

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What is the distance to the nearest United Methodist church? \_\_\_\_\_

Does the mother church own the proposed site? \_\_\_\_\_ Yes \_\_\_\_\_ No

Is it clear of debt? \_\_\_\_\_ Yes \_\_\_\_\_ No

If a debt is owed, how much? \_\_\_\_\_

What is the size of the site? \_\_\_\_\_ Acres

Do you have a "fee simple" title? \_\_\_\_\_ Yes \_\_\_\_\_ No

How many buildable acres does the site contain?  
(At least 10 acres recommended) \_\_\_\_\_

### **OFFICE**

Will an office be provided outside of the parsonage/home? \_\_\_\_\_ Yes \_\_\_\_\_ No

Will at least part-time secretarial help be available? \_\_\_\_\_ Yes \_\_\_\_\_ No

Will there be budget for a computer, copier, FAX, etc.? \_\_\_\_\_ Yes \_\_\_\_\_ No

### **HOUSING**

Has a parsonage been secured? \_\_\_\_\_ Yes \_\_\_\_\_ No

If not, will one be ready before the new pastor arrives? \_\_\_\_\_ Yes \_\_\_\_\_ No

Will a housing allowance be provided? \_\_\_\_\_ Yes \_\_\_\_\_ No

# THE CENTER FOR NEW CHURCH DEVELOPMENT

## THE NORTH TEXAS CONFERENCE OF THE UNITED METHODIST CHURCH

If so, what will the housing allowance be? \$\_\_\_\_\_

Will the parsonage meet Conference parsonage standards? \_\_\_\_\_ Yes \_\_\_\_\_ No

If an existing parsonage is to be reclaimed for use, will it be refurbished? \_\_\_\_\_ Yes \_\_\_\_\_ No

### **ADJOINING UNITED METHODIST CHURCHES**

Have all nearby United Methodist Churches been notified of the planning of this new church?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, which churches have been contacted?

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If not, what is the plan to do so?

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### **FINANCING**

#### **Financial Plans:**

The mother church's financial plan should be submitted on Appendix 14.

#### **Conference Support**

What will be the total the Conference will invest in the operation of this new church in the first year as shown in Appendix 14? In the second year? In the third year?

#### **Financial Support:**

# THE CENTER FOR NEW CHURCH DEVELOPMENT

## *THE NORTH TEXAS CONFERENCE OF THE UNITED METHODIST CHURCH*

Will the new church start receive funds from the following sources during the first year?

1. Contributions from the new congregation?
2. Pledged support from nearby and other District churches (Baby Shower)?
3. Mother church?

### **EVALUATION**

The first formal evaluation will be made 18 months after the appointment of the new church start pastor. The benchmarks used in this evaluation are listed in the guidelines.

### **INCORPORATION**

It is expected that when this new church is chartered, it will become incorporated.

Please give any other information which might be of help to the Committee in voting on this request.

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I am aware of the information and requirements listed in the guidelines for this new start including:

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- Benchmarks
- Host Church Responsibilities and Oversight
- Finances
- Reporting (Accountability)
- Staff
- Launching (First Worship Service)
- Housing
- Land Issues
- Pastor Role/Training
- Coaching
- Application Process
- Chartering
- Resources

**Please print, sign and include with the new start application.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Sponsoring Local Church Pastor / Host Pastor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Leadership Chair, local church

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
District Superintendent

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Director of the Center for New Church Development

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Planting Pastor (signed when appointed)